

**PROCEEDINGS OF THE BROWN COUNTY BOARD OF SUPERVISORS**  
**JANUARY 17, 2018**

Pursuant to Section 19.84 and 59.14, Wis. Stats., notice is hereby given to the public that the REGULAR meeting of the **BROWN COUNTY BOARD OF SUPERVISORS** was held on **Wednesday, January 17, 2018 at 6:00 p.m.**, in the Legislative Room 203, 100 North Jefferson Street, Green Bay, Wisconsin.

The following matters will be considered:

Call to order at 6:00 p.m.

Invocation.

Pledge of Allegiance.

Opening Roll Call: Sieber, De Wane, Nicholson, Hoyer, Gruszynski, Lefebvre, Erickson, Zima, Evans, Vander Leest, Buckley, Landwehr, Dantinne, Brusky, Kaster, Van Dyck, Linssen (6:03pm), Kneiszel, Clancy, Campbell, Moynihan, Blom, Schadewald, Lund, Becker.

Excused: Ballard

Total Present: 25

**No. 1 -- ADOPTION OF AGENDA.**

Chairman Moynihan notified the Board that the original agenda had an amendment to Item #6b. The amendment made to Item #6b included a change to the committee name, Transportation Coordinating Committee, and an updated Appointment Information Sheet for Patricia Finder-Stone.

A motion was made by Supervisor Landwehr and seconded by Supervisor Brusky **“to adopt the agenda as amended.”** Voice vote taken. Motion carried unanimously.

**\*\*Presentation\*\***

A Commendation honoring County Board Supervisor Jamie Blom on his final County Board meeting was presented. Chairman Moynihan thanked Supervisor Blom for his service to District 23 and the citizens of Brown County. Supervisor Blom served on the Board from April 15, 2015 until January 31, 2018.

**No. 2 -- COMMENTS FROM THE PUBLIC:**

- a) Must be limited to items not on the agenda.
- b) State name and address for the record.
- c) Comments will be limited to five minutes.
- d) The Board's role is to listen and not discuss comments nor take action of those comments at this meeting.

There were no comments from the public.

**No. 3 -- APPROVAL OF MINUTES OF DECEMBER 13, 2017.**

A motion was made by Supervisor Becker and seconded by Supervisor Dantine "to approve." Voice vote taken. Motion carried unanimously.

**No. 4 -- ANNOUNCEMENTS OF SUPERVISORS.**

Supervisor Evans informed the Board that today, January 17<sup>th</sup>, was Supervisor Guy Zima's 72<sup>nd</sup> birthday.

Supervisor Zima addressed the Board and acknowledged that Supervisor Evans too would be celebrating a birthday in 5 days, January 22<sup>nd</sup>.

**No. 5 -- COMMUNICATIONS.**

**LATE COMMUNICATIONS:**

**No. 5a -- FROM SUPERVISOR BUCKLEY RE: TO OBTAIN ATTORNEY GENERAL'S OPINION ON WHEN THE CLOCK STARTS REF TO AN EM-1 DETENTION (IN CUSTODY). ALSO CAN AN OFFICER PASS OFF HIS/HER AUTHORITY ON AN EM-1 (IN CUSTODY) TO AOA – LAW ENFORCEMENT PERSONNEL TO MONITOR AND TRANSPORTATION TO THE APPROVED MEDICAL FACILITY.**

Referred to Corporation Counsel and Public Safety Committee.

**No. 5b -- FROM SUPERVISOR HOYER RE: REQUEST THAT THE HEALTH AND HUMAN SERVICES DEPARTMENT PROVIDE A SUMMARY PLAN FOR THE MENTAL HEALTH COURT HOUSING ASSISTANCE FUNDS BUDGETED FOR 2018, AND THAT THE CORPORATION COUNSEL'S OFFICE WORK WITH THE DEPARTMENT TO PREPARE RESOLUTIONS FOR COUNTY BOARD CONSIDERATION, IF NEEDED.**

Referred to Human Services Committee.

**No. 5c -- FROM SUPERVISOR HOYER RE: PURSUE CONTRACTING OR HIRING A GRANT SPECIALIST TO FIND AND COMPLETE GRANT APPLICATIONS IN THE AREA OF HUMAN SERVICES.**

Referred to Human Services Committee and Administration Committee.

**No. 5d -- FROM SUPERVISORS EVANS, LEFEBVRE, CLANCY, BECKER, AND BUCKLEY RE: I AM REQUESTING BROWN COUNTY AND THE STATE D.O.R. UNDER DISCOVERY, TO SUBPOENA MR. FRANK BENNETT'S AUDITED FINANCIAL STATEMENTS (ASSETS/LIABILITIES) AND INCOME TAXES FOR THE LAST 5 YEARS. MR. BENNETT IS A PLAINTIFF IN THE LAWSUIT, AND ALLEGES HE WILL BE NEGATIVELY FINANCIALLY AFFECTED BY THE 0.5% SALES TAX. ACCORDINGLY, IN ORDER FOR HIM TO HAVE MERIT AS A PLAINTIFF, HE MUST DISPLAY AND PROVE THAT HE WILL BE (FINANCIALLY) IRREPARABLY HARMED BY THIS SALES TAX.**

**PER THE LAWSUIT, ITEM 40 STATES, "MR. BENNETT WILL BE DIRECTLY AND NEGATIVELY AFFECTED BY THE IMPOSITION OF A 0.5% SALES AND USE TAX." I FORMALLY ASK THAT MR. BENNETT FINANCIALLY PROVE TO THE COURT AND THE PEOPLE OF BROWN COUNTY, FOR EXAMPLE, HOW HE WILL BE "NEGATIVELY AFFECTED" AND DISRUPTING HIS QUALITY OF LIFE, BY AN ADDITIONAL .50¢ ON A \$100.00 PURCHASE.**

Referred to Corporation Counsel.

- No. 5e -- FROM SUPERVISORS BRUSKY AND SCHADEWALD RE: THIS IS OUR REQUEST TO FORM A CRIMINAL JUSTICE SYSTEM EFFICIENCY IMPROVEMENT WORK GROUP. THIS MULTI-FUNCTION TEAM WOULD SEEK TO IDENTIFY OPPORTUNITIES TO INCREASE THE JUSTICE SYSTEM'S OPERATIONAL EFFICIENCY AND RECOMMEND SPECIFIC ACTIONS TO CONTAIN THE GROWTH AND/OR REDUCE THE SYSTEM'S OPERATING COSTS.**

Referred to Public Safety Committee.

- No. 6 -- APPOINTMENTS BY COUNTY BOARD CHAIR AND COUNTY EXECUTIVE.**

- No. 6a -- Appointment of Theresa Rosik to the Nicolet Federated Library System Board of Directors.**

A motion was made by Supervisor Campbell and seconded by Supervisor Hoyer "to approve appointment." Voice vote taken. Motion carried unanimously.

- No. 6b -- Reappointment of Brown County Supervisor Corrie Campbell, reappointment of Patricia Finder-Stone, & reappointment of Linda Mamrosh to the Transportation Coordinating Committee.**

A motion was made by Supervisor Clancy and seconded by Supervisor Kneiszel "to approve appointments." Voice vote taken. Motion carried unanimously.

- No. 7a -- REPORT BY BOARD CHAIRMAN.**

County Board Chairman Moynihan informed the Board that after the meeting, all Supervisors were welcome to join him to celebrate the Holidays and spread Christmas cheer.

- No. 7b -- REPORT BY COUNTY EXECUTIVE. NONE**

County Executive Streckenbach was not present at the meeting.

- No. 8 -- OTHER REPORTS. NONE.**

- No. 9 -- Standing Committee Reports**

- No. 9a -- REPORT OF ADMINISTRATION COMMITTEE OF JANUARY 10, 2018.**

TO THE MEMBERS OF THE BROWN  
COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The **ADMINISTRATION COMMITTEE** met in regular session on January 10, 2018 and recommends the following:

1. Review minutes of:
  - a. Housing Authority (November 20, 2017). To approve.
2. Communication from Supervisor Linssen re: To allocate up to \$150,000 for a study on options for regional Fiber-to-the-Premises development. To refer to staff and bring back in February
3. Communication from Supervisor Linssen re: To amend Chp. 32 of the County Ordinances to include "gender identity" as a protected class for housing. To refer to staff (Corporation Counsel and Administration) to look at including gender identity in Chapter 32 but also tell them the implications of that addition.
4. Communication from Supervisors Evans, Lefebvre & Zima re: To review the policy, or to make a policy, that no member of any Board, Committee, Commission, or Task Force of Brown County to delete or modify comments from the public. Additionally, that said member does not take minutes for the meeting. To direct staff to draft a strongly worded policy related to taking of minutes that no member of any Board, Committee, Commission, or Task Force of Brown County can delete or modify except for the purposes of corrections.
5. County Clerk - Budget Status Financial Report for November 2017 (Unaudited). Receive and place on file.
6. Treasurer - Budget Adjustment Request (17-93): Any increase in expenses with an offsetting increase in revenue. To approve.
7. Treasurer - Budget Adjustment Request (18-08): Any increase in expenses with an offsetting increase in revenue. To approve.
8. Child Support - Budget Status Financial Report for November 2017 (Unaudited). Receive and place on file.
9. Child Support - Departmental Openings Summary. Receive and place on file.
10. Child Support - Request for approval for CSA Employee to accept Everyday Hero Award. To approve.
11. Child Support - Director Summary. Receive and place on file.
12. Technology Services - Budget Status Financial Report for November 2017 (Unaudited). Receive and place on file.
13. Technology Services Monthly Report. Receive and place on file.
14. Corporation Counsel - Proposed Absentee Voting Resolution (proposed resolution will be presented at meeting). To refer to the February meeting.
15. Resolution in Support of Assembly Bill 502 (proposed resolution will be presented at meeting). To approve. See Resolutions & Ordinances.
16. Corporation Counsel Report. Receive and place on file.
17. HR - Budget Adjustment Request (17-92): Reallocation of more than 10% of the funds original appropriated between any of the levels of appropriation. To suspend the rules to take Items 17, 19, 20, 21, 22 and 23 together.
18. HR - Ordinance to Amend Section 4.49 (Entitled 'Extra Pay') of Chapter 4 of the Brown County Code of Ordinances. To approve Item 18. See Resolutions & Ordinances.
19. HR - Budget Status Financial Report for November 2017 (Unaudited). Receive and place on file.
20. HR - Department Vacancies Report. Receive and place on file.
21. HR - Turnover Reports. Receive and place on file.
22. HR - Health & Dental Plan Reports. Receive and place on file.

23. HR Director's Report. Receive and place on file.
24. Dept. of Admin - Budget Status Financial Report for Levy Funded Departments – November 2017. To suspend the rules to take Items 24-27 together.
25. Dept. of Admin - Budget Status Financial Report for November 2017. Receive and place on file.
26. Dept. of Admin - Budget Adjustment Log. Receive and place on file.
27. Dept. of Admin - Director's Report. Receive and place on file.
28. Audit of bills. To acknowledge the receipt of the bills.

A motion was made by Supervisor Schadewald and seconded by Supervisor De Wane “**to adopt.**” Voice vote taken. Motion carried unanimously.

**No. 9ai -- REPORT OF ‘SPECIAL’ ADMINISTRATION COMMITTEE AND EDUCATION AND RECREATION COMMITTEE OF JANUARY 17, 2018.**

TO THE MEMBERS OF THE BROWN  
COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The **ADMINISTRATION COMMITTEE AND EDUCATION COMMITTEE** met in ‘special’ session on January 17, 2018 and recommends the following:

1. Library - Budget Adjustment Request (18-10): Any allocation from the County's General Fund. *Motions pending Special January 17, 2018 meeting.*  
A motion was made by Supervisor Schadewald and seconded by Supervisor Gruszynski to receive and place on file.
2. Library - Resolution Approving Budget Adjustment General Fund Transfer/Loan. *Motions pending Special January 17, 2018 meeting. See Resolutions & Ordinances.*  
Administration Committee - A motion was made by Supervisor Kneiszel and seconded by Supervisor Blom to approve.  
Education and Recreation Committee - A motion was made by Supervisor Gruszynski and seconded by Supervisor Lefebvre to approve.

A motion was made by Supervisor Campbell and seconded by Supervisor Lefebvre “**to adopt.**” Voice vote taken. Motion carried unanimously.

**No. 9b -- REPORT OF EDUCATION & RECREATION COMMITTEE – No meeting held in December.**

**No. 9c -- REPORT OF EXECUTIVE COMMITTEE OF JANUARY 8, 2018.**

TO THE MEMBERS OF THE BROWN  
COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The **EXECUTIVE COMMITTEE** met in regular session on January 8, 2018 and recommends the following:

1. Review Minutes of: None.
2. Legal Bills - Review and Possible Action on Legal Bills to be paid. To pay the legal bills.
3. Communication from Supervisor Becker re: Form an ad hoc committee to examine redistricting process. To hold for one month.
4. Resolution re: A Change in Table of Organization for the Sheriff's Department Adding a Patrol Officer for the Village of Bellevue. To approve. See *Resolutions & Ordinances*.
5. An Ordinance Amending Sections 4.25 to 4.40 of Chapter 4 of the Brown County Code of Ordinances, and Creating Sections 4.401 to 4.405.
  - i. To approve; no vote taken.
  - ii. To strike "without regard to race, color, religion, gender, including transgender or gender identity status, sexual orientation, national origin, age, disability, genetic information, marital status, arrest and conviction record, amnesty or status as a covered veteran" from Section 4.25; no vote taken.
  - iii. To refer Section 4.25 to Corporation Counsel to make changes and bring back to the next Executive Committee meeting.
  - iv. That internal applicants interviewing for positions may utilize benefit time for interviews.
  - v. To approve Section 4.40, Nepotism. See *Resolutions & Ordinances*.
6. Ordinance to Amend Section 4.49 (Entitled "Extra Pay") of Chapter 4 of the Brown County Code of Ordinances.
  - i. To approve; no vote taken.
  - ii. To send back to appropriate committees to be discussed and make all department heads affected aware of this and then come back to Executive Committee. See *Resolutions & Ordinances*.
7. Ordinance to Amend Subsections 2.13(4)(h) and (i), and (5)(a) and (f) of Chapter 2 of the Brown County Code of Ordinances. To approve. See *Resolutions & Ordinances*.
8. Internal Auditor Report:
  - a) Board of Supervisors Budget Status Financial Report – November 2017 (Unaudited).
  - b) Review of Brown County Capital Fund (BCCF) NEW Eye Expenditures Listing Report.
  - c) 2017-18 Budget Carryover Request.
  - d) Status Update: December 1 – December 31, 2017.
    - i. To take Items 8a, b, c & d together.
    - ii. Receive and place on file Items 8a, b, c & d.
9. Corporation Counsel Report. Receive and place on file.
10. HR - Budget Status Financial Report for November 2017 (Unaudited). Receive and place on file.
11. HR - Department Vacancies Report. Receive and place on file.
12. HR - Turnover Reports. Receive and place on file.
13. HR - Health & Dental Plan Reports. Receive and place on file.
14. HR - Resolution re: Authority to Execute a 2018 Labor Agreement with the Brown County Electricians Bargaining Unit. To approve. See *Resolutions & Ordinances*.
15. HR - Resolution re: Authority to Execute a 2018 Labor Agreement with Brown County Human Services Professional Employees Association. To approve. See *Resolutions & Ordinances*.
16. Human Resource Director's Report. Receive and place on file.
17. Dept. of Admin - Director of Administration's Report. Receive and place on file.
18. County Executive's Report. Receive and place on file.

A motion was made by Vice Chair Lund and seconded by Supervisor Schadewald **"to adopt."** Voice vote taken. Motion carried unanimously.

**No. 9d -- REPORT OF HUMAN SERVICES COMMITTEE – No meeting Held in December.**

**No. 9di -- REPORT OF “SPECIAL” HUMAN SERVICES COMMITTEE OF JANUARY 17, 2018.**

TO THE MEMBERS OF THE BROWN  
COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The **HUMAN SERVICES COMMITTEE** met in ‘special’ session on January 17, 2018 and recommends the following:

1. Resolution re: Reclassification of a Community Treatment Program Worker Position in the Health and Human Services – Community Services Division Table of Organization. *Motion pending Special January 17, 2018 meeting. See Resolutions & Ordinances. A motion was made by Supervisor Schadewald and seconded by Supervisor Brusky to approve.*

A motion was made by Supervisor Hoyer and seconded by Supervisor Brusky “**to adopt.**” Voice vote taken. Motion carried unanimously.

**No. 9e -- REPORT OF PLANNING, DEVELOPMENT AND TRANSPORTATION COMMITTEE – No Meeting Held in December.**

**No. 9ei-- REPORT OF LAND CONSERVATION SUBCOMMITTEE—No Meeting Held in December.**

**No. 9f -- REPORT OF PUBLIC SAFETY COMMITTEE OF JANUARY 3, 2018.**

TO THE MEMBERS OF THE BROWN  
COUNTY BOARD OF SUPERVISORS  
Ladies and Gentlemen:

The **PUBLIC SAFETY COMMITTEE** met in regular session on January 3, 2018 and recommends the following:

1. Review Minutes of:
  - a. Fire Investigation Task Force – Board of Directors (September 7, 2017).
  - b. Fire Investigation Task Force – General Membership (September 7, 2017).
  - c. Local Emergency Planning Committee (November 14, 2017).  
To take Items 1a, b & c together and receive and place on file.
2. Ordinance to Amend Section 4.49 (Entitled “Extra Pay”) of Chapter 4 of the Brown County Code of Ordinances. To approve with updated fiscal impact provided at County Board. See Resolutions & Ordinances.
3. District Attorney Report. Receive and place on file.
4. Public Safety Communications - Budget Status Financial Report for November 2017 (Unaudited). Receive and place on file.
5. Public Safety Communications - Director’s Report. Receive and place on file.

6. Emergency Management - Budget Status Financial Report for November 2017 (Unaudited). Receive and place on file.
7. Emergency Management - Director's Report. Receive and place on file.
8. Medical Examiner - Budget Status Financial Report for October 2017 (Unaudited). Receive and place on file.
9. Medical Examiner - 2017 Medical Examiner Activity Spreadsheet. Receive and place on file.
10. Medical Examiner - Discussion re: Tissue Donation Agreement. Receive and place on file.
11. Sheriff - Update on Jail Addition – *Standing item.* To refer to staff.
12. Sheriff - Review and consider Needs Assessment Proposals for Security Screening at the Brown County Courthouse. To hold for one month and request Judge Atkinson to attend.
13. Sheriff - Resolution in Support of Participating in the 2018 County-Tribal Law Enforcement Grant. To approve. See *Resolutions & Ordinances.*
14. Sheriff - Resolution Regarding a Change in Table of Organization for the Sheriff's Department Adding a Patrol Officer for the Village of Bellevue. To approve. See *Resolutions & Ordinances.*
15. Sheriff's Report. Receive and place on file.
16. Communication from Supervisors Sieber/Linssen/Becker: To include in the 2018 budget up to \$150,000 to RFP for services to find efficiencies in our criminal justice system. *Motion at November 29 Meeting: To hold for one month and ask representatives of the Criminal Justice Coordinating Board to attend the next meeting.* To hold for one month.
17. Communication from Supervisor Buckley re: Have the District Attorney's Office be prepared to have a discussion on potential offenses that can/could be sent to Municipal Court for action. To refer to staff and bring back at the April, 2018 Public Safety Committee meeting.
18. Communication from Supervisor Buckley re: Have parties involved in the EM-1 Process (Human Services) attend the Public Safety Committee meeting to give an update on streamlining the process. To hold for two months.
19. Communication from Supervisor Blom on behalf of Nicklaus Craig. Receive and place on file.
20. Audit of bills. To pay the bills.

A motion was made by Supervisor Buckley and seconded by Supervisor Zima **"to adopt."** Voice vote taken. Motion carried unanimously.

#### **No. 10 -- Resolutions, Ordinances:**

#### **Budget Adjustments Requiring County Board Approval**

#### **No. 10a -- RESOLUTION APPROVING BUDGET ADJUSTMENTS TO VARIOUS DEPARTMENT BUDGETS**

**WHEREAS**, the below listed departments have submitted the following adjustments to their departmental budgets that, per Wisconsin State Statutes, require approval by a 2/3 vote of the full County Board:



17-92            2017 – With the adoption of the 2018 budget, the County Board approved the usage of the  
Human        PayScale software to develop and implement a new salary structure. Due to staff vacancies during  
Resources    the year, the Human Resources Department has sufficient funds available within the 2017  
                 amended budget to pay for three (3) years of software licenses for the PayScale software. The  
                 annual software license fee is \$53,320, so the total cost is \$159,960.

**Amount: \$159,960**

17-93            2017 – The Governmental Accounting Standards Board (GASB) has issued Statement No. 84  
Treasurer    dealing with fiduciary activities. Currently, the Drainage District fund is categorized as a fiduciary  
                 fund, but will not qualify as a fiduciary fund when the new accounting standard is implemented. As  
                 such, the activity for drainage districts should be accounted for as a Special Revenue Fund. Under  
                 the County's Fund Balance Policy, the creation of a Special Revenue Fund requires action by the  
                 County Board.

**Amount: \$0**

18-08            2018 – The Governmental Accounting Standards Board (GASB) has issued Statement No. 84  
Treasurer    dealing with fiduciary activities. Currently, the Drainage District fund is categorized as a fiduciary  
                 fund, but will not qualify as a fiduciary fund when the new accounting standard is implemented. As  
                 such, the activity for drainage districts should be accounted for as a Special Revenue Fund. Under  
                 the County's Fund Balance Policy, the creation of a Special Revenue Fund requires action by the  
                 County Board.

**Amount: \$0**

and,

**WHEREAS**, these budget adjustments are necessary to ensure activities are appropriated and accounted for properly.

**NOW, THEREFORE, BE IT RESOLVED**, that the Brown County Board of Supervisors hereby approves the above listed budget adjustments.

Respectfully submitted,  
ADMINISTRATION COMMITTEE

Approved By:   /s/ Troy Streckenbach   Date:   01/23/2018  

Authored by Administration  
Approved by Corporation Counsel's Office

*Fiscal Note: The fiscal impact is as described in the individual budget adjustment listed above.*

A motion was made by Supervisor De Wane and seconded by Supervisor Sieber **"to adopt."**  
Voice vote taken. Motion carried unanimously.

## **ATTACHMENTS TO RESOLUTION #10A**

## **ON THE FOLLOWING PAGES**

17-92

## BUDGET ADJUSTMENT REQUEST



Category	Approval Level
<input type="checkbox"/> 1 Reallocation from one account to another in the same level of appropriation	Dept Head
<input type="checkbox"/> 2 Reallocation due to a technical correction that could include: <ul style="list-style-type: none"> <li>• Reallocation to another account strictly for tracking or accounting purposes</li> <li>• Allocation of budgeted prior year grant not completed in the prior year</li> </ul>	Director of Admin
<input type="checkbox"/> 3 Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation	County Exec
<input type="checkbox"/> 4 Any change in appropriation from an official action taken by the County Board (i.e., resolution, ordinance change, etc.)	County Exec
<input type="checkbox"/> 5 a) Reallocation of <u>up to 10%</u> of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts)	Admin Committee
<input checked="" type="checkbox"/> 5 b) Reallocation of <u>more than 10%</u> of the funds original appropriated between any of the levels of appropriation.	Oversight Comm 2/3 County Board
<input type="checkbox"/> 6 Reallocation between two or more departments, regardless of amount	Oversight Comm 2/3 County Board
<input type="checkbox"/> 7 Any increase in expenses with an offsetting increase in revenue	Oversight Comm 2/3 County Board
<input type="checkbox"/> 8 Any allocation from a department's fund balance	Oversight Comm 2/3 County Board
<input type="checkbox"/> 9 Any allocation from the County's General Fund	Oversight Comm Admin Committee 2/3 County Board

### Justification for Budget Change:

2017 – With the adoption of the 2018 budget, the County Board approved the usage of the PayScale software to develop and implement a new salary structure. Due to staff vacancies during the year, the Human Resources Department has sufficient funds available within the 2017 amended budget to pay for three (3) years of software licenses for the PayScale software. The annual software license fee is \$53,320, so the total cost is \$159,960. Fiscal effect \$ 159,960

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.064.001.5335	Software / licenses	159,960
<input type="checkbox"/>	<input checked="" type="checkbox"/>	100.064.001.5100	Regular earnings	120,699
<input type="checkbox"/>	<input checked="" type="checkbox"/>	100.064.001.5110.100	Fringe benefits FICA	8,783
<input type="checkbox"/>	<input checked="" type="checkbox"/>	100.064.001.5110.200	Fringe benefits Health insurance	19,789
<input type="checkbox"/>	<input checked="" type="checkbox"/>	100.064.001.5110.210	Fringe benefits Dental insurance	2,405
<input type="checkbox"/>	<input checked="" type="checkbox"/>	100.064.001.5110.300	Fringe benefits Retirement	8,284
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			

WR  
12-42

<b>AUTHORIZATIONS</b>	
<div style="text-align: center;">               Signature of Department Head           </div> <div>             Department: <u>Human Resources</u>              Date: <u>12-1-18</u> </div>	<div style="text-align: center;">               Signature of DOA or Executive           </div> <div>             Date: <u>12/18/17</u> </div>

Revised 2/3/17

17-93

# BUDGET ADJUSTMENT REQUEST

## Category

- ☐ 1 Reallocation from one account to another in the same level of appropriation
- ☐ 2 Reallocation due to a technical correction that could include:
  - Reallocation to another account strictly for tracking or accounting purposes
  - Allocation of budgeted prior year grant not completed in the prior year
- ☐ 3 Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation
- ☐ 4 Any change in appropriation from an official action taken by the County Board (i.e., resolution, ordinance change, etc.)
- ☐ 5 a) Reallocation of up to 10% of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts)
- ☐ 5 b) Reallocation of more than 10% of the funds original appropriated between any of the levels of appropriation.
- ☐ 6 Reallocation between two or more departments, regardless of amount
- ☒ 7 Any increase in expenses with an offsetting increase in revenue
- ☐ 8 Any allocation from a department's fund balance
- ☐ 9 Any allocation from the County's General Fund

## Approval Level

- Dept Head
- Director of Admin
- County Exec
- County Exec
- Admin Committee
- Oversight Comm  
2/3 County Board
- Oversight Comm  
2/3 County Board
- Oversight Comm  
2/3 County Board
- Oversight Comm  
2/3 County Board
- Oversight Comm  
Admin Committee  
2/3 County Board

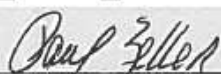

## Justification for Budget Change:

2017 – The Governmental Accounting Standards Board (GASB) has issued Statement No. 84 dealing with fiduciary activities. Currently, the Drainage District fund is categorized as a fiduciary fund, but will not qualify as a fiduciary fund when the new accounting standard is implemented. As such, the activity for drainage districts should be accounted for as a Special Revenue Fund. Under the County's Fund Balance Policy, the creation of a Special Revenue Fund requires action by the County Board.

Fiscal effect \$ Zero

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	275.080.001.4900.275	Spec Rev – Court ordered charges	25,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	275.080.001.5xxx	Spec Rev – Multiple expense accts	25,000
<input type="checkbox"/>	<input checked="" type="checkbox"/>	803.4900	Fiduciary – Miscellaneous revenue	25,000
<input type="checkbox"/>	<input checked="" type="checkbox"/>	803.5xxx	Fiduciary – Multiple expense accts	25,000
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			

12-4-17

 Signature of Department Head		<b>AUTHORIZATIONS</b>		 Signature of DOA or Executive	
Department: <u>TREASURER</u>				Date: <u>12/6/17</u>	
Date: <u>12-4-17</u>					

Revised 2/3/17

18-08

## BUDGET ADJUSTMENT REQUEST

Category

- ☐ 1 Reallocation from one account to another in the same level of appropriation
- ☐ 2 Reallocation due to a technical correction that could include:
- Reallocation to another account strictly for tracking or accounting purposes
  - Allocation of budgeted prior year grant not completed in the prior year
- ☐ 3 Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation
- ☐ 4 Any change in appropriation from an official action taken by the County Board (i.e., resolution, ordinance change, etc.)
- ☐ 5 a) Reallocation of up to 10% of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts)
- ☐ 5 b) Reallocation of more than 10% of the funds original appropriated between any of the levels of appropriation.
- ☐ 6 Reallocation between two or more departments, regardless of amount
- ☒ 7 Any increase in expenses with an offsetting increase in revenue
- ☐ 8 Any allocation from a department's fund balance
- ☐ 9 Any allocation from the County's General Fund

Approval Level

Dept Head

Director of Admin

County Exec

County Exec

Admin Committee

Oversight Comm  
2/3 County Board

Oversight Comm  
2/3 County Board

Oversight Comm ✓  
2/3 County Board

Oversight Comm  
2/3 County Board

Oversight Comm  
Admin Committee  
2/3 County Board

Justification for Budget Change:

**2018** – The Governmental Accounting Standards Board (GASB) has issued Statement No. 84 dealing with fiduciary activities. Currently, the Drainage District fund is categorized as a fiduciary fund, but will not qualify as a fiduciary fund when the new accounting standard is implemented. As such, the activity for drainage districts should be accounted for as a Special Revenue Fund. Under the County's Fund Balance Policy, the creation of a Special Revenue Fund requires action by the County Board.

**Fiscal effect \$ Zero**

<u>Increase</u>	<u>Decrease</u>	<u>Account #</u>	<u>Account Title</u>	<u>Amount</u>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	275.080.001.4900.275	Spec Rev – Court ordered charges	25,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	275.080.001.5xxx	Spec Rev – Multiple expense accts	25,000
<input type="checkbox"/>	<input checked="" type="checkbox"/>	803.4900	Fiduciary – Miscellaneous revenue	25,000
<input type="checkbox"/>	<input checked="" type="checkbox"/>	803.5xxx	Fiduciary – Multiple expense accts	25,000
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			

Done  
12-7-17

## AUTHORIZATIONS

Paul Zeller  
Signature of Department Head

Department: TREASURER

Date: 12-4-17

[Signature]  
Signature of DOA or Executive

Date: 12/6/17

Revised 2/3/17

**Administration Committee**

**No. 10b -- RESOLUTION SUPPORTING 2017 ASSEMBLY BILL 502 REGARDING  
ADDITIONAL ASSISTANT DISTRICT ATTORNEY POSITIONS.**

A motion was made by Vice Chair Lund and seconded by Supervisor Nicholson “**to refer to Corporation Counsel and Executive Committee.**” Voice vote taken. Motion carried unanimously with no abstentions.

**Administration Committee, Executive Committee, and Public Safety Committee**

**No. 10c -- ORDINANCE TO AMEND SECTION 4.49 (ENTITLED “EXTRA PAY”) OF  
CHAPTER 4 OF THE BROWN COUNTY CODE OF ORDINANCES.**

A motion was made by Vice Chair Lund and seconded by Supervisor Erickson “**to refer to all standing committees.**” Voice vote taken. Motion carried unanimously.

**Special Administration Committee and Education and Recreation Committee**

**No. 10d -- RESOLUTION APPROVING BUDGET ADJUSTMENTS GENERAL FUND  
TRANSFER/LOAN.**

TO THE HONORABLE CHAIRMAN AND MEMBERS  
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**WHEREAS**, the Library has submitted the following request for the transfer/loan of General Fund dollars to the Library’s departmental budget, which requires approval by a 2/3 vote of the full County Board:

18-10 Library 2018 – As part of the Main Street Development plan in Pulaski, the Brown County Library Board would like to pursue a lease from the Franciscan Friars for an annual lease of \$1 the renovated Brown County Library-Pulaski Branch. The Brown County Board of Supervisors agrees to loan the Brown County Library Board the sum of \$300,000 for the remodeling costs with a transfer from the General Fund, resulting in an assigned 2017 General Fund balance of \$300,000. The Brown County Library Board agrees to transfer back \$16,320 annually to the General Fund. The funds will be transferred only if/when the lease has been agreed upon, and the Library moves to the new location.

**Amount: \$300,000**

and

**WHEREAS**, it is desirous to transfer/loan the requested \$300,000 to the Library (to be repaid by the Library Board at the rate of \$16,320 per year until paid in full) by transferring/loaning \$300,000 from the General Fund to the Library departmental budget; and

**WHEREAS**, prior to said \$300,000 being transferred/loaned to the Library budget to be used for renovations at the Pulaski Branch, it is desirous to ensure that: 1) Corporation Counsel has approved of the terms and conditions of the lease; 2) The lease has been fully executed; and

3) Brown County Administration has provided formal approval that the transfer may occur on or after a date certain; and

**WHEREAS**, this budget adjustment is necessary to ensure activities are appropriated and accounted for properly.

**NOW, THEREFORE, BE IT RESOLVED**, that the Brown County Board of Supervisors hereby authorizes and directs that the funds mentioned above shall be transferred/loaned/used as stated above, as long as prior to said funds being transferred/loaned the following all occur: 1) Corporation Counsel has approved of the terms and conditions of the lease; 2) The lease has been fully executed; and 3) Brown County Administration has provided formal approval that the transfer may occur on or after a date certain.

Respectfully submitted,  
ADMINISTRATION COMMITTEE  
EDUCATION AND RECREATION  
COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 01/23/2018

Authored by Administration  
Approved by Corporation Counsel's Office

*Fiscal Note: The 2017 Budget had \$300,000 set aside in General Fund usage loan to the Library for relocation to the Franciscan Friars building. This resolution uses 2018 fund balance for the loan.*

A motion was made by Supervisor Becker and seconded by Supervisor Blom **“to adopt.”**  
Voice vote taken. Motion carried unanimously.

**ATTACHMENT TO RESOLUTION #10D**  
**ON THE FOLLOWING PAGE**

18-10

## BUDGET ADJUSTMENT REQUEST

Category

- ☐ 1 Reallocation from one account to another in the same level of appropriation
- ☐ 2 Reallocation due to a technical correction that could include:
- Reallocation to another account strictly for tracking or accounting purposes
  - Allocation of budgeted prior year grant not completed in the prior year
- ☐ 3 Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation
- ☐ 4 Any change in appropriation from an official action taken by the County Board (i.e., resolution, ordinance change, etc.)
- ☐ 5 a) Reallocation of up to 10% of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts)
- ☐ 5 b) Reallocation of more than 10% of the funds original appropriated between any of the levels of appropriation.
- ☐ 6 Reallocation between two or more departments, regardless of amount
- ☐ 7 Any increase in expenses with an offsetting increase in revenue
- ☐ 8 Any allocation from a department's fund balance
- ☒ 9 Any allocation from the County's General Fund

Approval Level

Dept Head

Director of Admin

County Exec

County Exec

Admin Committee

Oversight Comm  
2/3 County Board

Oversight Comm  
2/3 County Board

Oversight Comm  
2/3 County Board

Oversight Comm  
2/3 County Board

Oversight Comm,  
Admin Committee  
2/3 County Board

Justification for Budget Change:

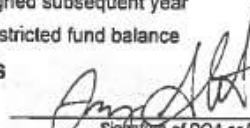
2018 – As part of the Main Street Development plan in Pulaski, the Brown County Library Board would like to pursue a lease from the Franciscan Friars for an annual lease of \$1 the renovated Brown County Library-Pulaski Branch. The Brown County Board of Supervisors agrees to loan the Brown County Library Board the sum of \$300,000 for the remodeling costs with a transfer from the General Fund, resulting in an assigned 2017 General Fund balance of \$300,000. The Brown County Library Board agrees to transfer back \$16,320 annually to the General Fund. The funds will be transferred only if/when the lease has been agreed upon.

Amount: \$ 300,000

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.090.900 <del>5</del>	General -- Transfer Out <i>Intra Fund</i>	300,000
<input type="checkbox"/>	<input checked="" type="checkbox"/>	100.3000.200	General -- Assigned subsequent year	300,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	105.050.023.014.900 <del>2</del>	Library -- Transfer In <i>Intra Fund</i>	300,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	105.050.023.014.5850	Library -- Contributions	300,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	(2017) 100.3300.200	General -- Assigned subsequent year	300,000
<input type="checkbox"/>	<input checked="" type="checkbox"/>	(2017) 100.3000	General -- Unrestricted fund balance	300,000

## AUTHORIZATIONS

  
 Signature of Department Head  
 Department: Library  
 Date: 12/22/2017

  
 Signature of DOA or Executive  
 Date: 1/9/18

Revised 2/3/17



## **Executive Committee**

### **No. 10e -- AN ORDINANCE AMENDING SECTIONS 4.25, 4.315, AND 4.40 (2) OF CHAPTER 4 OF THE BROWN COUNTY CODE OF ORDINANCES.**

THE BROWN COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:

**Section 1** - Sections 4.25, 4.315 and 4.40(2) of Chapter 4 of the Brown County Code of Ordinances are hereby amended as follows:

**4.25 POLICY.** Brown County provides equal employment opportunities to all employees and applicants for employment without regard to race, color, religion, gender, including transgender or gender identity status, sexual orientation, national origin, age, disability, genetic information, marital status, arrest and conviction record, amnesty, or status as a covered veteran in accordance with applicable federal, state and local laws. Employment decisions in Brown County shall be based on merit, qualifications, and abilities. Brown County complies with applicable state and local laws governing non- discrimination in employment in every location in which the County has facilities. The County will make reasonable accommodation in accordance with law wherever necessary for all employees or applicants with disabilities, provided that the individual is otherwise qualified to safely and adequately perform the essential duties and assignments connected with the job and provided that any accommodations made do not impose an undue hardship on the County. This policy applies to all terms and conditions of employment, including, but not limited to, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation, and training.

(\*Section 4.25 referred back to Executive Committee by County Board, 01/17/2018.)

**4.315 INTERVIEWS.** Internal applicants interviewing for positions within their current Department shall have their time spent in interviews included as hours worked for the work week. Internal applicants interviewing for positions outside their current Department shall not have their time spent in interviews included as hours worked for that work week and shall not receive compensation for time spent in interviews. An employee applying for work outside their current Department may utilize paid time off for purposes of interviewing.

(\*Section 4.315 referred back to Executive Committee by County Board, 01/17/2018.)

#### **4.40 NEPOTISM.**

(2) Unless the Human Resources Director first determines that such employment, promotion or transfer would not be detrimental to the County, no ~~Ne~~ person shall be employed, promoted, or transferred to any department or agency within Brown County government employment when a member of the person's immediate family is already employed within that department or agency.

(\*Section 4.40(2) approved by County Board, 01/17/2018.)

**Section 2** - This Ordinance Amendment and Creation shall become effective upon passage and publication pursuant to law.

Respectfully submitted,  
EXECUTIVE COMMITTEE



Approved By:

/s/ Troy Streckenbach                      1/23/2018  
COUNTY EXECUTIVE                      (Date)

/s/ Sandra L. Juno                      1/23/2018  
COUNTY CLERK                      (Date)

/s/ Patrick W. Moynihan, Jr.                      1/23/2018  
COUNTY BOARD CHAIR                      (Date)

Authored by: Human Resources

Reviewed, Edited and Approved by Corporation Counsel

*Fiscal Impact: This ordinance does not require an appropriation from the General Fund.*

Sections 4.25 and 4.315 of Item #10e were taken together and separately from section 4.40. A motion was made by Supervisor Buckley and seconded by Supervisor Sieber **“to refer sections 4.25 and 4.315 to Executive Committee.”** Voice vote taken. Motion carried unanimously with no abstentions.

Following, a motion on section 4.40(2) was made by Vice Chair Lund and seconded by Supervisor Brusky **“to adopt.”** Roll call vote taken. Roll call #10e (4.40):

Ayes:                      Sieber, De Wane, Nicholson, Hoyer, Gruszynski, Lefebvre, Erickson, Zima, Evans, Vander Leest, Buckley, Landwehr, Brusky, Linssen, Kneiszel, Clancy, Campbell, Moynihan, Blom, Schadewald, Lund, Becker

Nayes:                      Dantinne, Kaster, Van Dyck

Absent:                      Ballard

Total Ayes:    22                      Total Nayes:    3                      Total Absent:    1

Motion carried.

**No. 10f --    AN ORDINANCE TO AMEND SUBSECTIONS 2.13(4)(h) AND (i), AND (5)(a) AND (f), OF CHAPTER 2 OF THE BROWN COUNTY CODE OF ORDINANCES.**

A motion was made by Supervisor Evans **“to strike ‘or an item that has been tabled or held’.”**

Following discussion by the Board and Corporation Counsel David Hemery, a motion was made by Supervisor Linssen **“to strike ‘Any closed session’ from subsection (4)(h).”**

Following further discussion by the Board and Corporation Counsel, a motion was made by Supervisor Van Dyck and seconded by Supervisor Becker **“to refer to Executive Committee.”** Voice vote taken. Motion carried unanimously with no abstentions.

No. 10g -- **RESOLUTION REGARDING AUTHORITY TO EXECUTE A 2018 LABOR AGREEMENT WITH THE BROWN COUNTY ELECTRICIANS BARGAINING UNIT.**

TO THE HONORABLE CHAIRMAN AND MEMBERS  
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**WHEREAS**, the Brown County Board of Supervisors previously approved of an increase of 1.84% in base wages for non-bargaining unit employees of Brown County that received a rating of at least 'satisfactory' on their 2017 annual performance evaluations; and

**Whereas**, recent negotiations between the Brown County Human Resources Department and the Electrician's Bargaining Unit resulted in a tentative agreement to extend the Electrician's Bargaining Unit contract for one year, and to provide a 1.84% base wage increase to members of the Electrician's Bargaining Unit that received a rating of at least 'satisfactory' on their 2017 annual performance evaluations, to be effective on 01-01-2018.

**NOW THEREFORE BE IT RESOLVED** that the Brown County Board of Supervisors hereby authorizes and directs the County Executive and the County Clerk to execute a one (1) year 2018 labor agreement between Brown County and the Electrician's Bargaining Unit, which shall include a 1.84% base wage increase for members of the Electrician's Bargaining Unit that received a rating of at least 'satisfactory' on their 2017 annual performance evaluations, and which shall be effective January 1, 2018, as indicated above and below; and

**BE IT FURTHER RESOLVED** that the funds to cover the costs resulting from the adoption of this resolution shall be made available from funds budgeted for this purpose.

1. **Article 2. WAGE SCHEDULE**      Revise to reflect: 1.84% base wage increase effective 01-01-2018 for members of the Electrician's Bargaining Unit that received a rating of at least 'satisfactory' on their 2017 annual performance evaluations

2. **DURATION OF AGREEMENT**      **One year (2018)**

*Fiscal Note: This resolution does not require an appropriation from the General Fund. The funding was budgeted in the 2018 budget process.*

Respectfully submitted,  
EXECUTIVE COMMITTEE

Approved By: /s/ Troy Streckenbach      Date: 01/23/2018

Authored by Human Resources  
Approved by Corporation Counsel

A motion was made by Supervisor Sieber and seconded by Supervisor De Wane **"to adopt."**  
Voice vote taken. Motion carried unanimously.

## **ATTACHMENT TO RESOLUTION #10G**

### HUMAN RESOURCES DEPARTMENT

*Brown County*

305 E. WALNUT STREET  
P.O. BOX 23600  
GREEN BAY, WI 54305-3600



KATHRYN ROELLICH

PHONE (920) 448-4071 FAX (920) 448-6277 WEB: [www.co.brown.wi.us](http://www.co.brown.wi.us)

DIRECTOR

### **RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD**

**DATE:** December 20, 2017

**REQUEST TO:** Executive Committee.

**MEETING DATE:** January 8, 2018

**REQUEST FROM:** Kathryn Roellich  
Human Resources Director

**REQUEST TYPE:** ☒ New resolution ☐ Revision to resolution  
☐ New ordinance ☐ Revision to ordinance

**TITLE:** Resolution Regarding Authority to Execute a 2018 Labor Agreement with the Brown County Human Services Professional Employees Association

#### **ISSUE/BACKGROUND INFORMATION:**

A tentative agreement was reached with the Human Services Professional Employees Association regarding their 2018 labor agreement.

#### **ACTION REQUESTED:**

- Authorization to execute a 2018 labor agreement with the Brown County Human Services Professional Employees Association.

#### **FISCAL IMPACT:**

**NOTE:** This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. Is there a fiscal impact? ☐ Yes ☒ No Funding was budgeted in the 2018 budget process.
  - a. If yes, what is the amount of the impact? \$ \_\_\_\_\_
  - b. If part of a bigger project, what is the total amount of the project? \$ \_\_\_\_\_
  - c. Is it currently budgeted? ☐ Yes ☐ No
    1. If yes, in which account? \_\_\_\_\_
    2. If no, how will the impact be funded? \_\_\_\_\_

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

10g

No. 10h -- **RESOLUTION REGARDING AUTHORITY TO EXECUTE A 2018 LABOR AGREEMENT WITH BROWN COUNTY HUMAN SERVICES PROFESSIONAL EMPLOYEES ASSOCIATION.**

TO THE HONORABLE CHAIRMAN AND MEMBERS  
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**WHEREAS**, the Brown County Board of Supervisors previously approved of an increase of 1.84% in base wages for non-bargaining unit employees of Brown County that received a rating of at least 'satisfactory' on their 2017 annual performance evaluations; and

**Whereas**, recent negotiations between the Brown County Human Resources Department and the Brown County Human Services Professional Employees Association resulted in a tentative agreement to extend the Brown County Human Services Professional Employees Association contract for one year, and to provide a 1.84% base wage increase to members of the Brown County Human Services Professional Employees Association that received a rating of at least 'satisfactory' on their 2017 annual performance evaluations, to be effective on 01-01-2018.

**NOW THEREFORE BE IT RESOLVED** that the Brown County Board of Supervisors hereby authorizes and directs the County Executive and the County Clerk to execute a one (1) year 2018 labor agreement between Brown County and the Brown County Human Services Professional Employees Association, which shall include a 1.84% base wage increase for members of the Brown County Human Services Professional Employees Association that received a rating of at least 'satisfactory' on their 2017 annual performance evaluations, and which shall be effective January 1, 2018, as indicated above and below; and

**BE IT FURTHER RESOLVED** that the funds to cover the costs resulting from the adoption of this resolution shall be made available from funds budgeted for this purpose.

1. **Article 2. WAGE SCHEDULE**      Revise to reflect: 1.84% base wage increase effective 01-01-2018 for members of the Brown County Human Services Professional Employees Association that received a rating of at least 'satisfactory' on their 2017 annual performance evaluations

2. **DURATION OF AGREEMENT**      **One year (2018)**

*Fiscal Note: This resolution does not require an appropriation from the General Fund. The funding was budgeted in the 2018 budget process.*

Respectfully submitted,  
EXECUTIVE COMMITTEE

Approved By: /s/ Troy Streckenbach      Date: 01/23/2018

Authored by Human Resources  
Approved by Corporation Counsel

A motion was made by Supervisor Hoyer and seconded by Supervisor Kneiszel **"to adopt."**  
Voice vote taken. Motion carried unanimously.

## ATTACHMENT TO RESOLUTION #10H

HUMAN RESOURCES DEPARTMENT

*Brown County*

305 E. WALNUT STREET  
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KATHRYN ROELICH

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DIRECTOR

### RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

**DATE:** December 20, 2017  
**REQUEST TO:** Executive Committee.  
**MEETING DATE:** January 8, 2018  
**REQUEST FROM:** Kathryn Roelich  
Human Resources Director

**REQUEST TYPE:** ☒ New resolution ☐ Revision to resolution  
☐ New ordinance ☐ Revision to ordinance

**TITLE:** Resolution Regarding Authority to Execute a 2018 Labor Agreement with the Brown County Electricians Bargaining Unit

#### ISSUE/BACKGROUND INFORMATION:

A tentative agreement was reached with the Brown County Electricians Bargaining Unit regarding their 2018 labor agreement.

#### ACTION REQUESTED:

- Authorization to execute a 2018 labor agreement with the Brown County Electricians Bargaining Unit.

#### FISCAL IMPACT:

**NOTE:** This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. Is there a fiscal impact? ☐ Yes ☒ No Funding was budgeted in the 2018 budget process.
  - a. If yes, what is the amount of the impact? \$ \_\_\_\_\_
  - b. If part of a bigger project, what is the total amount of the project? \$ \_\_\_\_\_
  - c. Is it currently budgeted? ☐ Yes ☐ No
    1. If yes, in which account? \_\_\_\_\_
    2. If no, how will the impact be funded? \_\_\_\_\_

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

10h

## **Human Services Committee**

### **No. 10i -- RESOLUTION REGARDING RECLASSIFICATION OF A COMMUNITY TREATMENT PROGRAM WORKER POSITION IN THE HEALTH AND HUMAN SERVICES – COMMUNITY SERVICES DIVISION TABLE OF ORGANIZATION.**

TO THE HONORABLE CHAIRMAN AND MEMBERS  
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**WHEREAS**, the Brown County Health and Human Services – Community Services Division (“Department”) currently has a vacant Community Treatment Program Worker position (“Position”); and

**WHEREAS**, the Department has requested to reclassify the Position to a Social Worker/Case Manager position to enable Outpatient Behavioral Health to attract better qualified candidates, and to improve client care with a minimization of client risk; and

**WHEREAS**, the Department has assessed the increased revenue possible through a higher qualified position, and has determined that a comparable number of billable hours will offset increased position costs, as the current non-degreed position receives about half the reimbursement rate through Targeted Case Management than a degreed Social Worker/Case Manager position can generate through Crisis billing; and

**WHEREAS**, the Human Resources Department, in conjunction with the Department, recommends the reclassification of the 1.00 FTE Community Treatment Program Worker position in Pay Grade 17 to the 1.00 FTE Social Worker/Case Manager position in Pay Grade 12 of the Classification and Compensation Plan; and

**WHEREAS**, Human Resources further recommends that future Community Treatment Program Worker position vacancies be automatically reclassified to Social Worker/Case Manager positions as they occur.

**NOW, THEREFORE, BE IT RESOLVED** by the Brown County Board of Supervisors, that the reclassification of 1.00 FTE Community Treatment Program Worker position in Pay Grade 17 in the Health and Human Services – Community Services Division table of organization to a 1.00 FTE Social Worker/Case Manager position in Pay Grade 12 of the Classification and Compensation Plan is hereby approved; and

**BE IT FURTHER RESOLVED** by the Brown County Board of Supervisors that future Community Treatment Program Worker position vacancies shall be automatically reclassified to Social Worker/Case Manager positions as said vacancies occur.

#### **Budget Impact:**

Health and Human Services – Community Services Division

<b>Partial Year Budget Impact</b>	<b>FTE</b>	<b>Addition/ Deletion</b>	<b>Salary</b>	<b>Fringe</b>	<b>Total</b>
Community Treatment Program Worker PG 17 (2,088 hours)	(1.00)	Deletion	(\$31,542)	(\$13,824)	(\$45,366)
Social Worker/Case Manager PG 12 (1,950 hours)	1.00	Addition	\$36,704	\$14,597	\$51,301
<b>Partial Year Budget Impact (11 months)</b>					<b>\$ 5,935</b>

<b>Annualized Budget Impact</b>	<b>FTE</b>	<b>Addition/ Deletion</b>	<b>Salary</b>	<b>Fringe</b>	<b>Total</b>
Community Treatment Program Worker PG 17 (2,088 hours)	(1.00)	Deletion	(\$34,410)	(\$15,081)	(\$49,491)
Social Worker/Case Manager PG 12 (1,950 hours)	1.00	Addition	\$40,041	\$15,924	\$55,965
<b>Annualized Budget Impact</b>					<b>\$ 6,474</b>

*Fiscal Note: This resolution does not require an appropriation from the General Fund. The increased expenses will be offset by increased revenue from crisis billing.*

Respectfully submitted,  
HUMAN SERVICES COMMITTEE  
EXECUTIVE COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 01/23/2018

Authored by Human Resources  
Approved by Corporation Counsel

A motion was made by Supervisor Brusky and seconded by Supervisor Linssen **“to adopt.”**  
Voice vote taken. Motion carried unanimously.

**ATTACHMENT TO RESOLUTION #10i**  
**ON THE FOLLOWING PAGE**

HUMAN RESOURCES DEPARTMENT

Brown County

305 E. WALNUT STREET  
P.O. BOX 23600  
GREEN BAY, WI 54305-3600



Kathryn Roellich

PHONE (920) 448-4071 FAX (920) 448-6277 WEB: [www.co.brown.wi.us](http://www.co.brown.wi.us)

Human Resources Director

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

**DATE:** January 5, 2018  
**REQUEST TO:** Special Human Services Committee; and Board of Supervisors  
**MEETING DATE:** January 17, 2018 (both meetings)  
**REQUEST FROM:** Kathryn Roellich  
Human Resources Director

**REQUEST TYPE:** ☒ New resolution ☐ Revision to resolution  
☐ New ordinance ☐ Revision to ordinance

**TITLE:** Resolution Regarding Reclassification of a Community Treatment Program Worker in the Health and Human Services – Community Services Division Table of Organization

**ISSUE/BACKGROUND INFORMATION:**

The Department has requested to reclassify a vacant Community Treatment Program Worker position to a Social Worker/Case Manager to attract better qualified candidates. With this change, client care is expected to improve with minimization of client risk. The cost will be offset by the higher reimbursement rate for Crisis billing from a degreed position.

**ACTION REQUESTED:**

- Reclassification of 1.00 FTE Community Treatment Program Worker position in Pay Grade 17 to 1.00 FTE Social Worker/Case Manager position in Pay Grade 12 of the Classification and Compensation Plan.
- Future Community Treatment Program Worker position vacancies will automatically be reclassified to Social Worker/Case Manager positions.

**FISCAL IMPACT:**

**NOTE:** This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. Is there a fiscal impact? ☒ Yes ☐ No
  - a. If yes, what is the amount of the impact? \$5,935 Partial Year/\$6,474 Annualized (Offset by Crisis billing revenue)
  - b. If part of a bigger project, what is the total amount of the project? \$ \_\_\_\_\_
  - c. Is it currently budgeted? ☒ Yes ☐ No
    1. If yes, in which account? 201.076.170.172
    2. If no, how will the impact be funded? Within existing Outpatient Program Budget

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

101



**Executive Committee and Public Safety Committee**

**No. 10j -- RESOLUTION REGARDING A CHANGE IN TABLE OF ORGANIZATION FOR THE SHERIFF'S DEPARTMENT ADDING A PATROL OFFICER FOR THE VILLAGE OF BELLEVUE.**

TO THE HONORABLE CHAIRMAN AND MEMBERS  
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**WHEREAS**, the Brown County Sheriff's Department ("Department") provides directed enforcement police services to the Village of Bellevue ("Village") on a contractual basis. The current contract period is 2016-2018. The Village has requested the 2018 contract year be revised to increase the number of patrol officers contracted by 1.00 FTE; and

**WHEREAS**, the Department has requested to add 1.00 FTE Patrol Officer position to their table of organization to fulfill the contracted services requested by the Village; and

**NOW, THEREFORE, BE IT RESOLVED** by the Brown County Board of Supervisors, the addition of 1.00 FTE Patrol Officer position to the Sheriff's Department table of organization to fulfill the revised Village of Bellevue Police Services Contract for 2018 is hereby approved.

**BE IT FURTHER RESOLVED**, should the funding end, the position will end and be eliminated from the Sheriff's Department table of organization.

**Budget Impact:**  
Sheriff's Department

<b>Partial Budget Impact</b>	<b>FTE</b>	<b>Addition/Deletion</b>	<b>Salary</b>	<b>Fringe</b>	<b>Other Costs</b>	<b>Total</b>
Patrol Officer	1.00	Addition	\$71,866	\$20,696	\$9,710	\$ 102,272
Contract Funds						(\$102,272)
<b>Partial Budget Impact (11 months)</b>						<b>\$ - 0 -</b>

*Fiscal Note: This resolution does not require an appropriation from the General Fund. The new position will be funded by the Village of Bellevue contract.*

Respectfully submitted,  
PUBLIC SAFETY COMMITTEE  
EXECUTIVE COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 01/23/2018

Authored by Human Resources  
Approved by Corporation Counsel

A motion was made by Supervisor Nicholson and seconded by Supervisor Buckley **"to adopt."**  
Voice vote taken. Motion carried unanimously.

## **ATTACHMENT TO RESOLUTION #10j**

### HUMAN RESOURCES DEPARTMENT

*Brown County*

305 E. WALNUT STREET  
P.O. BOX 23600  
GREEN BAY, WI 54305-3600



KATHRYN ROELLICH

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DIRECTOR

### **RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD**

**DATE:** December 19, 2017  
**REQUEST TO:** Public Safety Committee; and Executive Committee.  
**MEETING DATE:** January 3, 2018; and January 8, 2018  
**REQUEST FROM:** Kathryn Roellich  
Human Resources Director

**REQUEST TYPE:** ☒ New resolution ☐ Revision to resolution  
☐ New ordinance ☐ Revision to ordinance

**TITLE:** Resolution Regarding a Change in Table of Organization for the Sheriff's Department Adding a Patrol Officer for the Village of Bellevue

#### **ISSUE/BACKGROUND INFORMATION:**

The Brown County Sheriff's Department provides directed enforcement police services to the Village of Bellevue. The Village of Bellevue has requested the 2018 contract year be revised to increase the number of patrol officers contracted by 1.00 FTE. The cost will be offset by an increase in inter-governmental contractual revenue.

#### **ACTION REQUESTED:**

- Add 1.00 FTE Patrol Officer position to the Sheriff's Department table of organization to fulfill the contracted services requested by the Village of Bellevue.

#### **FISCAL IMPACT:**

**NOTE:** This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. Is there a fiscal impact? ☒ Yes ☐ No
  - a. If yes, what is the amount of the impact? \$102,272
  - b. If part of a bigger project, what is the total amount of the project? \$ \_\_\_\_\_
  - c. Is it currently budgeted? ☐ Yes ☒ No
    1. If yes, in which account? \_\_\_\_\_
    2. If no, how will the impact be funded? Increased contractual revenue

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

10j

**Public Safety Committee**

**No. 10k -- RESOLUTION IN SUPPORT OF PARTICIPATING IN THE 2018 COUNTY-TRIBAL LAW ENFORCEMENT GRANT.**

TO THE HONORABLE CHAIRMAN AND MEMBERS  
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**WHEREAS**, the Wisconsin Department of Justice will make available \$36,508.00 for a joint County-Tribal Law Enforcement grant to be shared between Brown County and the Oneida Nation; and

**WHEREAS**, said grant would allow both agencies to work together in a spirit of cooperation and a sharing of resources which allows the agencies to address issues in law enforcement and public safety that affect Brown County as a whole as well as its Native American population and other minority populations; and

**WHEREAS**, half of the grant funds would be used to purchase law enforcement equipment for the Sheriff's Office, as designated in the 2018 budget; and

**WHEREAS**, remaining funds would be used for items deemed reasonable and necessary by the Oneida Nation for public safety purposes.

**NOW, THEREFORE, BE IT RESOLVED** by the Brown County Board of Supervisors that Brown County shall continue working cooperatively with the Oneida Nation in the area of public safety and law enforcement, and that relevant Brown County staff and officers are hereby authorized and directed to take any and all action necessary to participate in the 2018 County-Tribal Law Enforcement Grant as described more fully above.

Respectfully submitted,  
PUBLIC SAFETY COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 01/23/2018

Authored by: Sheriff's Department  
Approved by Corporation Counsel's Office

***Fiscal Note:*** *This resolution does not require an appropriation from the General Fund. The joint County-Tribal Law Enforcement grant is included in the 2018 budget at a budget estimate of \$18,254.*

A motion was made by Supervisor Clancy and seconded by Supervisor Buckley **"to adopt."**  
Voice vote taken. Motion carried unanimously.

**ATTACHMENT TO RESOLUTION #10k**

**ON THE FOLLOWING PAGE**

**RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD**

**DATE:** December 6, 2017

**REQUEST TO:** Public Safety Committee

**MEETING DATE:** 01/03/2018

**REQUEST FROM:** Sheriff's Office  
Sheriff John Gossage

**REQUEST TYPE:** ☒ New resolution ☐ Revision to resolution  
☐ New ordinance ☐ Revision to ordinance

**TITLE:** County Board resolution to support participation in 2018 County-Tribal Law Enforcement Grant

**ISSUE/BACKGROUND INFORMATION:**

Each year, the State of Wisconsin awards a County-Tribal Law Enforcement grant to Brown County and the Oneida Tribal Police.

**ACTION REQUESTED:**

The Public Safety Committee and full County Board is requested to approve the addition of this position with the understanding that the increased wage and fringe costs are offset by an increase in inter-governmental contractual revenue.

**FISCAL IMPACT:**

**NOTE:** This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. Is there a fiscal impact? ☒ Yes ☐ No
  - a. If yes, what is the amount of the impact? \$18,254 County share - \$36,508 for total grant
  - b. If part of a bigger project, what is the total amount of the project? \$ \_\_\_\_\_
  - c. Is it currently budgeted? ☒ Yes ☐ No
    1. If yes, in which account? 100.074.070.4302
    2. If no, how will the impact be funded? Increased contractual revenue

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

102

No. 11 -- CLOSED SESSION - None.

No. 12 -- SUCH OTHER MATTERS AS AUTHORIZED BY LAW. None.

No. 13 -- BILLS OVER \$5,000 FOR PERIOD ENDING DECEMBER 31, 2017.

A motion was made by Supervisor Clancy and seconded by Supervisor Brusky **“to pay the bills for period ending December 31, 2017.”** Voice vote taken. Motion carried unanimously.

No. 14 -- CLOSING ROLL CALL

Present: Sieber, De Wane, Nicholson, Hoyer, Gruszynski, Lefebvre, Erickson, Zima, Evans, Vander Leest, Buckley, Landwehr, Dantine, Brusky, Kaster, Van Dyck, Linssen, Kneiszel, Clancy, Campbell, Moynihan, Blom, Schadewald, Lund, Becker.

Excused: Ballard

Total Present: 25 Total Excused: 1

No. 15 -- ADJOURNMENT TO WEDNESDAY, FEBRUARY 21, 2018 AT 7:00 P.M.,  
LEGISLATIVE ROOM 203, 100 N. JEFFERSON ST., GREEN BAY,  
WISCONSIN.

A motion was made by Supervisor Blom and seconded by Supervisor Dantine **“to adjourn to the above date and time.”** Voice vote taken. Motion carried unanimously.

Meeting Adjourned at 6:56pm

/s/ Sandra L. Juno  
SANDRA L. JUNO  
Brown County Clerk